

Privacy Policy of FIRE STOP Holland Sp. z o.o.

## I

### **Introduction**

At our company FIRE STOP Holland Sp. z o.o., we want to provide you with the best possible experience. Therefore, one of our top priorities will always be your privacy and the security of your personal information. Therefore, we want to clearly explain how we collect, store, share, and use your personal information, as well as outline the ways you can control and determine your preferences when sharing your personal information with our company

This is the purpose of this Privacy Policy (the "Policy"), which provides detailed information on the subject.

## II

### **Information about the Policy**

This Policy sets out the most important information regarding how FIRE STOP Holland Ltd. processes your personal data. This Policy applies to all services associated with our company.

We may periodically develop new or offer additional services. If the introduction of new or additional services changes the way we collect or process your personal information, we will provide you with additional information, terms or conditions. Unless otherwise specified, new or additional services introduced will be subject to the provisions of this Policy.

The purpose of this Policy is:

- ensure that you understand what personal information we collect with your consent and the reasons why we collect and use this information and with whom we share it;
- to explain how we use the personal information you provide to us,

your rights and preferences with respect to the personal data we collect

and how we protect your privacy.

We hope this will help you understand our privacy commitments.

Information on how to contact us with any questions or concerns is available in the "Contact Information" section below. Alternatively, if you do not agree with the contents of this Policy, please remember that you decide for yourself whether you want to use our services.

## III

### **Your rights and preferences: Control and choice**

You may be aware that a new European Union law, known as the General Data Protection Regulation or "RODO," grants individuals certain rights with respect to their personal data. Accordingly, we have implemented additional transparency and access controls:

- **right of access** - the right to be informed and to request access to the personal data we process;
- **The right to rectification** - the right to request that personal data be corrected or updated if it is inaccurate or incomplete;
- **Right to erasure** - the right to request the deletion of personal data;
- **Right to restriction** - the right to request that we stop temporarily or permanently processing of all or part of your personal data;
- **right to object** - the right to object, at any time, to our processing of personal data for reasons relating to specific situations or marketing purposes;
- **The right to data portability** - the right to request an electronic copy of your personal data or to have it transferred for use by third parties;

#### IV

##### **How we collect personal data**

We collect personal information in the following ways:

When you write an e-mail to us or use our contact form - depending on the content of the form, we then record information about your comments or preferences and, of course, if you provide - personal information.

#### V

##### **Personal data we collect**

We have listed the categories of your personal data that we collect and use in the tables below:

<b>Personal data</b>	<b>Purpose of processing</b>
Name and surname	Email correspondence, customer contact via contact form
Email address	Email correspondence, customer contact via contact form
Phone number	Email correspondence, customer contact via contact form

#### VI

##### **Processing and sharing of personal data with third parties**

Your personal data may be processed by companies that we work with to fulfill the terms of the sales contract. These include companies that provide software, or accounting firms. These companies only process your personal data, but they are not the administrators of it, so they cannot dispose of it in any way.

We may share your data with government offices, such as the Internal Revenue Service, or any other entity that will have a legal basis for sharing your personal data with them.

## **VII**

### **Data retention and deletion**

We will retain your personal data for as long as necessary to provide for legitimate and necessary business purposes (including, but not limited to, in accordance with Article 74(1) and (2) of the Accounting Act), such as maintaining statistics, or viable business data, customer demand for the development of the offerings or functionalities of the Website, and fulfilling legal obligations and resolving conflicts.

Upon your request, we will delete or anonymize your personal information so that it no longer serves to identify you.

## **VIII**

### **Security of personal information**

Our goal is to protect the personal data of our users. We implement appropriate technical and organizational measures to protect your personal information, but remember that no system is ever completely secure. We have implemented various policies, such as Personal Data Security Policies or IT System Management Manuals, regular review of personal data processing sites, employee training, and encryption of units on which personal data is processed.

## **IX**

### **Changes to the Privacy Policy**

Periodically, we may change the provisions of the Policy.

If we make material changes to this Policy, we will notify you in a manner that is clear and appropriate to the circumstances, e.g. by sending you an email. In some cases, we will notify you in advance.

Therefore, please read such notifications carefully.

## **X**

### **Contact information**

Thank you for reading our Privacy Policy. If you have any questions about this Policy, please contact the Personal Data Administrator using the "Contact Us" form available on the Website . FIRE STOP Holland Sp. z o.o. is the Data Controller for the purposes of processing personal data under this Policy.

**Thank you! FIRE STOP Holland Sp. z o.o.**